APPLICATION

For Home Industry / Home Occupation Send completed paperwork and a check for \$25.00 to the Zoning Administrator 706 G Ave, Grundy Center, IA 50638

Applicant Name	Phone
Business Name	Bus. Phone
Mailing Address	
I hereby request: Home Indu	ustry Certificate
☐ Home Occ	cupation Certificate
To operate adescribed premises:	at the following
Address:	Expansion cost (if any):
Signs:	(circle one) C A-1 R-1 Zoning district: M A-2 R-2 R-3
Off-Street parking: Yes No	Off-Street loading: Yes No
Principal use: Residence	Other please list
Accessory buildings and their use (please specify	y if they are current or proposed):
Other information needed to clarify project	t:
future use will comply with the 1997 G	true and accurate and that the above request and rundy County Zoning Ordinance in all respects" enewal reminder- Renewal fee is \$25.00*
Date	Signed(applicant)

Grundy County Planning & Zoning

706 G Avenue • Grundy Center • Iowa • 50638 • Phone & Fax 319-824-1212 email: caries@gccourthouse.org

Thank you for your inquiry on starting a home occupation or industry in Grundy County. Please take a moment to complete the enclosed "Application for Home Industry". As long as your residence remains the principal use of the parcel of land where your business is located, you will not need to rezone. In other words, as long as your profession is conducted entirely within an enclosed accessory building(s) and/or dwelling unit which is clearly incidental and secondary to the residential occupancy and does not change the character of the parcel you will not need to rezone.

Please fill in any expansion plans you have as well at this time and any buildings you plan to erect. Any future buildings will require a building permit applied for prior to beginning construction and that permit is good for one year. Please return the completed form with a check for \$25 payable to "Grundy County". Once approved, I will send your permit in the mail for your records. A home occupation/Industry permit is renewable annually. Any changes in use and circumstances will be considered before renewal is approved. It is your responsibility to apply for renewal annually.

Copies of the Grundy County Zoning Ordinance are also available for viewing online at <u>grundycounty.org</u> and in my office. Thank you for your attention to this matter, if you have any questions, please contact me.



<u>Home Occupation</u>: A gainful occupation or profession conducted entirely within an enclosed dwelling unit which is clearly incidental and secondary to residential occupancy and does not change the character thereof.

Home Industry: Any gainful occupation or profession conducted entirely within an enclosed accessory building(s) and/or dwelling unit which is clearly incidental and secondary to the residential occupancy and does not change the character thereof.

Home Occupation Standards

The following standards and criteria shall apply to home occupations:

- 1. Clearly incidental and secondary to the use of the dwelling unit as a residence;
- 2. Conducted entirely within an existing dwelling unit;
- 3. Conducted by a member(s) of the family residing within the dwelling unit and no more than two (2) non-resident employees;
- 4. There shall be no evidence of such occupation being conducted within the dwelling unit, which is perceivable at or beyond the lot lines, by virtue of: outside storage, displays, noise, odors, smoke, vibration, heat, dust, electrical disturbances or excessive traffic generation;
- 5. Water, sewer, and waste disposal systems shall be subject to approval of the County Health Department;
- 6. Customer parking shall be provided and be as inconspicuous as possible on the premises;
- 7. Only two (2) identification signs may be displayed, one of which may be an off-premise sign, subject to the following requirements;
 - a. Contains only the name of the occupant and the nature of the occupation.
 - b. Shall not contain more than sixteen (16) square feet and shall be no more than six (6) feet high or no more than six (6) feet in width.
 - c. Shall not be illuminated.
 - d. If located along a state or federal highway, an Iowa Department of Transportation permit must be obtained.
- 8. Shall obtain and possess a valid home occupation permit;
 - a. An initial permit may be issued by the Zoning Administrator.
 - b. Thereafter, a home occupation permit must be renewed annually unless the permit-holder violates any of the conditions defined in Section S(8)(c) below. The Zoning Administrator shall be authorized to renew said permits.
 - c. A home occupation permit may be revoked by the Board of Supervisors, after review and consideration by the Planning and Zoning Commission, for any of the following reasons: complaints against the use arise during the course of the year; the permit-holder violates this Ordinance; the permit-holder violates any Grundy County ordinance or state or federal statute; or the permit-holder violates any of the conditions of the home occupation permit.

Home Industry Standards

The following standards and criteria shall apply to home industries:

- 1. Clearly incidental and secondary to the residential occupancy of a dwelling unit located upon the property;
- 2. Conducted entirely and confined within an accessory building(s) located upon the property;
- 3. Conducted by a member(s) of the family residing within the dwelling unit located on the property and no more than two (2) non-resident employees;
- 4. There shall be no evidence of such industry being conducted within the accessory building(s) which is perceivable at or beyond the lot lines, by virtue of: outside storage, displays, noise, odors, smoke, vibration, heat, dust, electrical disturbances or excessive traffic generation;
- 5. Water, sewer, and waste disposal systems shall be subject to approval of the County Health Department;
- 6. Customer parking shall be provided and be as inconspicuous as possible on the premises;
- 7. Only two (2) identification signs may be displayed, one of which may be an off-premise sign, subject to the following requirements.
 - a. Contains only the name of the occupant and the nature of the occupation.
 - b. Shall not contain more than sixteen (16) square feet and shall be no more than six (6) feet high or no more than six (6) feet in width.
 - c. Shall not be illuminated.
 - d. If located along a state or federal highway, an Iowa Department of Transportation permit must be obtained.
- 8. Shall obtain and possess a valid home industry permit;
 - a. An initial permit may be issued by the Zoning Administrator.
 - b. Thereafter, a home industry permit must be renewed annually unless the permit-holder violates any of the conditions defined in Section T(8)(c) below. The Zoning Administrator shall be authorized to renew said permits.
 - c. A home industry permit may be revoked by the Board of Supervisors, after review and consideration by the Planning and Zoning Commission, for any of the following reasons: complaints against the use arise during the course of the year; the permit-holder violates this Ordinance; the permit-holder violates any Grundy County ordinance or state or federal statute; or the permit-holder violates any of the conditions of the home industry permit.